

INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell has been constituted in Gopalpur College, Gopalpur, Balasore as per UGC guidelines on 15.07.2012 and has been functioning since the day of inception Quality in Education in the Institution . The IQAC has been formed as need from the time to time as per the order of the Principal. The cell has been functioning with the following members.



OFFICE OF THE PRINCIPAL, GOPALPUR COLLEGE, GOPALPUR, BALASORE

NOTICE

No.....73.....

Date:15.7.2012.....

Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore is hereby formed with the following members w.e.f. the date of Notification. The members will continue as such for a period of three years. They are informed to go through the guidelines notified by National Assessment and Accreditation Council (NAAC) and carry on their duties accordingly.

Members of IQAC

1. Dr. Radha Krushna Samal, Principal – Chair Person
2. Naresh Kumar Parhi, Reader in Economics – Co-ordinator
3. Dr. Rama Chandra Das, Reader in Odia --- Member
4. Braja Bandhu Sahoo, Reader in Logic/Phil. --- Member
5. Shashikala Kar, Lect. In Education --- Member
6. Pravakar Mahajan, Lect. In English --- Member
7. Rabindra Kumar Sahoo, Lect. In Sanskrit --- Member
8. Dr. Kritiswar Dash --- Member (Quality Expert)
9. Subash Chandra Behera --- Member (Local Community)

100000
15/07/2012
Principal
Principal
Gopalpur College, Gopalpur, Balasore
Gopalpur, Balasore



OFFICE OF THE PRINCIPAL, GOPALPUR COLLEGE, GOPALPUR, BALASORE.

Order No. 670

Date. 15.07.15

The Internal Quality Assurance Cell (IQAC) of Gopalpur College, Gopalpur in the District of Balasore is hereby formed with the following members w.e.f. the date of its notification for a period of two years.

Members of IQAC.

1. Principal, Gopalpur College, Gopalpur, Balasore.-----Chair Person.
2. Dr. jadunath Mishra.-----Co-Ordinator.
3. Sri Naresh kumar Parhi.
(UGC Section)HOD ,Economics.-----Member.
4. Sri Biswanath Sahoo.(HOD Pol.Science/Administrative Bursar)----Member
5. Sri Rabindra Kumar Sahoo(Lect.in Sanskrit)-----Member
6. Sri Pravakar Mahajan----- (Co-Ordinator NAAC)
7. Prof.Radhakrushna Samal.(Retired Principal)-----V.C.Nominee(FMU)
8. Tahasildar, Bahanaga-----Member(Administration)
9. S.J.Sudhasindhu Panda(M.D.Ashok Leyland)---Member(Industry)
10. Prof.Kamalakanta Acharya(Joint Director,ABA)----Member(Education)
11. Er.Mihir kumar Panda(Director,SROSTI)-----Member(NGO)
12. Mr.Purnachandra Nayak(Head Clerk)-----Member(College Office)
13. Ku.Sushree Sangita Dash-----Member(Student Representative)

OBJECTIVES & VISION

1. The Internal Quality Assurance cell mechanism is meant for planning, guiding and monitoring quality maintaince in the college under post-acreditation quality activity.
2. A body of IQAC remains in the office for a period of two years.

P.T.O.

3.The IQAC as a Facilitative and participatory organ is to channalize and systematize the effort and measures of the Higher Educational Institution towards over all growth and academic excellence.

Handwritten signature
Principal
Gopalpur College
Gopalpur, Balasore.
Date: 15-07-15

Memo No. 671

Copy as the order/notification submitted to UGC (ERO) Kolkata for their kind information.

Handwritten signature
Principal
Gopalpur College
Gopalpur, Balasore.
Date: 15.07.15

Memo No. 672

Copy of the order/notification submitted to NAAC, Nagarbhavi, Bangalore for information.

Handwritten signature
Principal
Gopalpur College
Gopalpur, Balasore.
Date: 15-07-15

Memo No. 673

Copy of the order/notification served to the members of IQAC Sri N.K.Parhi/Sri B.N.Sahoo/Sri R.K.Sahoo/Sri P.Mahajan/Prof.R.K.Samal/Tahasildar, Bahanaga/Sj.S.S.Panda/Prof.K.K.Acharya/Er.M.K. Panda/Mr.P.C.Nayak/Ku.S.S.Dash.

Handwritten signature
Principal
Gopalpur College
Gopalpur, Balasore.



**Office of the Principal Gopalpur College,
Gopalpur, Dist: Balasore**

Order No: 281/17


Date: 8.4.2017

The Internal Quality Assurance Cell (IQAC) of Gopalpur College, Gopalpur, Balasore is hereby reconstituted w.e.f. Dt: 01.04.2017 for the reason occurred of certain exigencies due to superannuation of the existing Principal and one Senior Member. The reconstituted body of IQAC will have the following members coming into force from the date mentioned above.

1. Sri Naresh Kumar Parhi, Principal-in-charge --- Chairman.
2. Sri Pravakar Mahajan (Lect.-In-English) --- Co-Ordinator, IQAC.
3. Sri Purna Chandra Dutta (Reader-in-English) --- Senior most Member
4. Sri Rabindra Kumar Sahoo (Lect.-In-Sanskrit)
5. Sri Biswanath Sahoo (Lect.-in-Pol. Science)
6. Nihar Ranjan Kar (Lect.-in-Mathematics)
7. Dr. Dipika Kar (Lect.-in-Home. Sc.) --- Member
8. Prof. Radha Krushna Samal (Ex-Principal) --- V.C. Nominee
9. Prof. Kamalakanta Acharya --- Director, Academy of Business Administrative, Balasore)
10. Sj. Sangram Kumar Das --- Director Operation, Hari Group of Industries
11. Tahasildar, Bahanaga --- (Administration)
12. Er. Mihir Kumar Panda (Director, SROSTI) --- (NGO)
13. Bhagirathi Biswal --- Head Clerk
14. Banoj Kumar Panda --- Students Representative.
15. Dharanidhar Patra --- OES-I-Ex Student (Almuni)

Objective & Vision:

1. The internal Quality Cell mechanism is meant for planning, guiding and monitoring quality maintenance under post-accreditation quality activity.
2. A body of IQAC remains in the office for a period of two years.
3. The IQAC as a facilitative and participation organ is to channelize and systematise the effort and measures of the Higher Education Institution towards overall growth and academic excellence.


Principal
Principal
Gopalpur College, Gopalpur, Balasore
Gopalpur College, Gopalpur,
Balasore, Odisha.





OFFICE OF THE PRINCIPAL, GOPALPUR COLLEGE, GOPALPUR, BALASORE

Order No. 888/18


Date: 17.12.18

In partial modification of the office order No. 439/16 Date: 27.07.2019 abetting to give representation to the various sections of the college the following members of the Governing Body, Alumni Association and Students respectively are included in the membership of Internal Quality Assurance Cell (IQAC).

Their membership came into effect from the date of notification of the order. They are requested to attend the session of the Cell and can offer the valuable suggestion in support of maintaining quality and development of the college.


| Sl. No. | Name of the New Member | Section Represented |
|---------|---|-----------------------------------|
| 1. | Sj. Sarat Chandra Panda | Governing Body |
| 2. | Sj. Aswini Ku. Mohapatra | Alumni Association |
| 3. | Dr. Prativa Mohanty, Lect.(Gr.-A) in Odia | Teachers representative |
| 4. | Shishir Kumar Parhi, Head Clerk (i/C) | Non-Teaching Staff representative |
| 5. | Ajnadipti Parhi | Students of Degree Wing |

The inclusion of membership is as such communicated to its effect.


Principal
Gopalpur College, Gopalpur, Balasore
Balasore

Memo No. 889/18 / Date: 17.12.18

Copy of the above Letter is communicated to Sj. Sharat Chandra Panda Member of G.B. / Sj. Aswini Ku. Mohapatra representative of Alumni Association / Dr. Prativa Mohanty, Teachers representative / Shishir Ku. Parhi, Non-teaching Staff representative / Ajnadipti Parhi, representative of students, Degree wing for their information. They are requested to attend the session of Internal Quality Assurance Cell of the college scheduled to be held on 27.12.2018, Thursday at 10.30 A.M.


Principal
Gopalpur College, Gopalpur, Balasore
Balasore

Memo No. 890/18 / Date: 17.12.18

Copy to Joint Secretary, UGC (ERO) Salt Lake Kolkata / Director NAAC, Bangalore for their kind information.


Principal
Gopalpur College, Gopalpur, Balasore
Balasore



OFFICE OF THE PRINCIPAL, GOPALPUR COLLEGE , GOPALPUR, BALASORE

OFFICE ORDER


No 907

Date 29.11.19

To

1. **Mr. Ramakanta Sahu ,**
Reader in History ,
Gopalpur College, Gopalpur, Balasore.
2. **Kumari Lipsa Sahu (Student Representative)**
At-Nuapur, Po-Kalyani , Dist Balasore.

The Undersigned has been pleased to inform that you have been nominated as the members of Internal Quality Assurance Cell (IQAC) of this college as the places have been falling vacant due to retirement / pass out of the former members as case may be . You are to carry your membership till the date of further notification.


Principal 29/11/19
Gopalpur College, Gopalpur, Balasore
Gopalpur College
Gopalpur, Balasore
copy

Gopalpur College, Gopalpur, Balasore
Internal Quality Assurance Cell



Action Taken Report
Session : 2015 - 16

Presented before IQAC on Dt 20/02/2016

Honorable chair person and members of IQAC,

It is a great pleasure to present the Action Taken Report before the IQAC to the effect of the decision taken previously for your kind review and analysis.

1. It is to put-forth before IQAC that a committee for taking steps in regards to accreditation of the college by NAAC has been formed with Mr. P.K. Mahajan as its coordinator. A number of meetings with various sections, support services and staff have already been conducted . Presently, they computed certain information for sending AQAR.
2. It is to present before IQAC that the college, in effect to the decision of IQAC , has collected feedback from students, teachers, alumni, parents and employers and analyzed the same. As per the students and parents feedback, they demanded to issue more library books to the students using ICT devices in teaching learning activities.
3. In regards to conduct of Internal Examination, the monthly Unit Tests have been conducted and recorded performance of the students are discussed with them and motivation is made to weaker ones to attend remedial classes.
4. As regard the college land problems, the college authorities have already applied for the lease of small patch of Govt. land inside the campus used for playground.
5. In regards to vocational courses , the college has made MOU with NICET Computer Education, Gopalpur Branch Gopalpur to provide DCA and PGDCA computer course to the interested students at negotiable fee of study at the collaborating institution.
6. Regarding Web-site, the college has made contact with Global Tech Promoter , Bhubaneswar and they have started their work with "www.gopalpurcollege.com".

This is for the information of the honorable forum .

Jadunath Mishra 20-2-2016
Signature of IQAC Coordinator

Gopalpur College, Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

ACTION TAKEN REPORT

Presented before IQAC, on- 10-12-2019

Academic Session - 2018-19

Honorable Members and Chair Person, IQAC Gopalpur College, Gopalpur, Balasore, (Odisha).


I take opportunity to present 'Action Taken Report' to the effect of the decision taken previously for your kind review and analysis in the IQAC.

1. As the resolution adopted earlier, the college authorities have taken steps to update College website for open access of the public and assessors as well.
2. The college has already been able to furnish one smart class room for e- access teaching, use of digital methodology and improved class room technique.
3. The college has already widened the scope to adopt more ADD- ON- courses for professional and skill based courses. Presently six courses such as Diploma in Agricultural Earning, Diploma in Old Indian Values, Diploma in Computer Application, Accounting and Income Tax, Certificate Course in Yoga Therapy and Human Health, Certificate Course in Spoken English and Interview facing Technique, Value added course in Teaching of Bhagabat Gita for Noble life and Personality Enrichment are adopted and utmost care has been taken to frame the syllabus.
4. The construction of Auditorium has already been completed and used for multi projected activities. This provides facilities for the accommodation of workshops and seminars.
5. It is to report that the Honours Department has been organizing Departmental seminars every month. So far as the mention is taken made, the departments have completed about 40 nos. of seminars this Academic year.

6. It is to report that all the faculty members have taken interest to organize remedial, proctorial and extra classes for the benefit of the slow learners'.
7. The activities of the Alumni Association have been speeded up and they have contributed the funds to set up college front garden and medicinal plants garden.
8. The close- circuit camera has been installed in the examination halls and at the entrance of the campus.
9. Use of Bio-metric Attendance for staff has been continuing from its day of installation i.e. August 2019.
10. The Reliance Telecom Company has installed the Wi-Fi devices in the college campus.
11. The eight number of new class room have been built in the campus out of Infrastructure Grant of the Government to accommodate Eight Honours classes of Arts and Commerce stream.
12. As the old Canteen is not well- accommodated the steps are being taken to construct a new College Canteen cum Guest House. The president of the college Governing body has already laid foundation stone for the purpose.
13. The Science laboratories have been modelled with proper setting and the purchase of new equipments out of Laboratory Development Grant of Rs. 10,00,000/- sanctioned from by Government.
14. The language laboratory has been developed with Network Resource Centre to facilitate the students to learn the technique of using language and interview facing technique.
15. It is informed that the Books of the College library has been separated between Degree and Junior Library. Degree Library has been automated with Library software.

Dated 10.12.2019


Principal 10/12/19
Gopalpur College
Gopalpur, Balasore


Pravakar Mahajan
Internal Quality Assurance Cell
Gopalpur College, Gopalpur, Balasore

**GOPALPUR COLLEGE, GOPALPUR, BALASORE,
ODISHA
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

ACTION TAKEN REPORT-2019-20

Presented Before IQAC on 18.03.2020

**Hon'ble Chair Person
and esteemed members of IQAC,**


Sir,

I am to present the report of actions taken by the college authorities in view of the decision of IQAC in the academic year 2019-20 for your kind appreciation and further suggestion.

1. As decided in IQAC, the pending AQARs from 2014-15 to 2018-19 Academic session have already been submitted to NACC by 14th March, 2020.
2. The decision taken in respect of posting of Lecturers in Hindi, English, Physics, Chemistry and Sanskrit has already been completed. The Government have posted Lecturer in Philosophy and English on vacant post. The filling of additional posts in Botany, Zoology and Sociology has been delayed due to non-availability of suitable candidates.
3. The funds have been risen to award poor aspiring students at need and three thousand rupees has been allocated to three needy girl students to assist them in clearance of their dues and fees for from fill-up.
4. It is to report you that two health camps have been organized to assist the senior citizens and distribution medicine to patients has been done.
5. The steps have been taken to seek clarification from the government regarding posting of Physical Education Teacher which has been lying vacant due to superannuation of the former employee.
6. The college has organized two computer training programmes for staff after signing an MOU with Academy of Business Administration, Kuruda, Balasore.

7. The Annual Quality Assurance Report for the year 2019-20 has been prepared to be presented in the meeting.
8. As per decision of IQAC students satisfaction reports have been collected, analyzed and reported to NAAC.
9. As per decision in the previous meeting an extra hand of Data Entry Operator has been engaged and he has been offering services for data entry and computerization work.
10. The fund has been allocated and steps taken to purchase library books for the use of the students.

This is for your kind information and further discussion.


Principal
Gopalpur College, Gopalpur, Balasore
Principal 18/10/2020
Gopalpur College
Gopalpur, Balasore


Co-ordinator
Internal Quality Assurance Cell



Gopalpur College, Gopalpur, Balasore
Internal Quality Assurance Cell

Action Taken Report

Session: 2017 – 18

Presented before IQAC on Dt. 27/12/2018

Honorable Chairperson and member of IQAC, Gopalpur College, Gopalpur, Balasore (Odisha)

The action taken report for the year 2017-18 has been prepared and hereby presented for review and analysis.

1. It is to put fourth before you that as the decision taken previously, one training programme for Ministerial Staff has been conducted on 2nd Feb. 2018 and another orientation programme on Library and Information Science was held on 3rd Nov. 2018 for the benefit of teaching and non-teaching staff.
2. As decided earlier the Degree College library has been separated for Junior College and steps have already been taken to run both the support services with separate entity.
3. The workshop on Child Right and Security and Women Empowerment have been organized to the credit of gender equity devices.
4. In regards to extension activities the students of the college have gone an learning-cum-study tour programme to Kolkata Science Park, Victoria Memorial Hall and other historical places utilizing UGC funds.
5. It is for the appraisal of the committee, a smart class room has been furnished and the teachers are carrying on classes with new teaching devices.
6. It is for the information of members of Internal Quality Assurance Cell that all the departments imparting Honours level education are conducting departmental seminars regularly and the topics of the seminar and its date are submitted separately.
7. It is to put fourth before the cell that the boundary wall of the college garden has already been completed and the saplings have been planted in the garden.
8. It is to report you that the election to office bearer of Alumni Association has already been made and they have already taken their charges with effect from 27/10/2018.
9. The repairing of classroom building and laboratories have already been completed.
10. It is to put before you that the pending Annual Quality Assurance Report have been going to be revised from 2014-15 onwards as per new format.
11. It is to report that the feedback from students, teachers, parents, alumni and employers have been collected and the samples are given to committee for analysis.
12. It is to report that filling of earth and cleaning work of the college play ground have already been completed and the play ground is ready for of holding Annual Athletics.

This is to submit for your kind analysis.

Pranab Kumar Mahajan
Signature of the Co-ordinator 27/12/18
IQAC, Gopalpur College, Gopalpur, Balasore



Gopalpur College, Gopalpur, Balasore

Internal Quality Assurance Cell

Action Taken Report

Session: 2016 – 17

Presented before IQAC on 22/11/2017

Honorable members and Chairperson,

It is a proud privilege to present Action Taken Report for the Academic year 2016 – 17 for your kind review and acceptance.

1. It is reported that as IQAC had resolved to open Honors Course in Science and Commerce stream. To this effect the Government has granted concurrence to open Honors level Under Graduate course in Physics, Chemistry, Botany and Zoology with 16 seat each and Accounting Management, Insurance and Finance with 16 students each in Commerce Stream. Moreover, the new subjects such as English, Home science, Hindi and Sociology are granted Honours level teaching facilities with 8 seats each in Arts stream.
2. It is decided in previous IQAC meeting that Departmental seminars and UGC sponsored seminars shall be organized. To its effect all the Honors Department are conducting department seminars regularly and UGC sponsored seminars in Sanskrit, Economics, Political Science, Odia have been organized.
3. In regards to working of Students Consumer Co-operative Store, the steps have been taken at official level to activate the proper working of the Consumer Store again.
4. As decided before, all the departments are carrying on their remedial and proctorial classes.
5. The lavatory work of Shubhadra Ladies Hostel has been completed.
6. The steps have been taken to renew Memorandum of Understanding with Hariplast Balasore, SROSTI, Bahanaga and Swachha Bharat Abhiyan, Gopalpur. So that IQAC feels thankful to the managing Directors of the organization for their kind cooperation and assistance to this educational institution.
7. As regards to introduction of vocational course, the college has adopted a new Add-on Course programme on "Yoga Therapy and Human Health" in this academic year and Vivekananda Yoga Kendra, (Kanyakumari) Balasore Branch has agreed to give their support for teaching to the students of Add-on programmes.
8. It is to present before Honorable Forum of IQAC, the library audit has been done and steps have been taken to recover the books of the library which had been kept with dropout students. The contact has been made with the concerned students in this regard.

With this report the cell is appraised of the action taken for the year 2016 - 17.


Signature of the Co-ordinator

IQAC, Gopalpur College, Gopalpur, Balasore



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 9

Dated: 25-07-2019

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on 25-07-2019, Thursday at 11 AM in IQAC Conference Room. Prof. Naresh Kumar Parhi, the Principal of the College presided over the meeting. The members who have signed here under remained present in the meeting and took part in the discussion. Their decisions of the meeting are hereby recorded as follows.

Members Present

1. Radha Kurshna Samal
2. Naresh Kumar Parhi
3. Pravakar Mahajan
4. Kamalakanta Acharya
5. Sarat Chandra Panda
6. Rabindra Kumar Sahoo
7. Biswanath Sahoo
8. Nihar Ranjan Kar
9. Sangram Kumar Das
10. Prativa Mohanty
11. Aswani Kumar Mohapatra

1. **Confirmation of last proceedings** : The proceedings adopted in the last meeting was read out and confirmed.
2. **About Accreditation of college** : The Internal Quality Assurance Cell reviewed the progress for the accreditation of the college by NAAC. It suggested the officers in charge of the work to create different groups to take up consolidation of various sectional data. The Co-ordinator of IQAC and the co-ordinator of NAAC are given tips to called and consolidate the data.
3. **Posting Additional Faculties** : As the Honours level teaching has been provided to the students, the members of the IQAC suggested the college authorities to appoint third post of Lecturers for Science subject. Moreover, the hands for Department of Sanskrit, Hindi, English, Sociology and Philosophy are to be appointed on contract basis.
4. **About Computer Training Programme** : The IQAC felt it urgent to provide computer training to the Teaching and Non-Teaching staff of the college. A week Training Programme is to be arranged by the in house computer

experts as well as out sourcing trainers to sensitize the staff to handle programme on Computer.

5. **Regarding Academic Calendar** : The IQAC suggested the College administration to prepare Academic calendar for the year 2019-20. The focus is to be given to complete various co-curricular and extra- curricular works in time.
6. **Innovation in Teaching and Support to meritorious Students** : The IQAC proposed to the faculties to take up more innovative teaching programme and research activities. So, that the same will inspire the students to cultivate the ideas as such. Moreover , a fund for meritorious poor students need to be thought to help them in need.
7. **About Departmental and Sectional Data Collection** : The IQAC advised the principal to prepare the list of assignment to the staff to carry on sectional works smoothly. Moreover, the focus is to be given for assisting the officers in charge of IQAC and NAAC for consolidation of data for preparation of AQAR reports.
8. **Budget to Accommodate Accreditation Cost** : The IQAC proposed the administration of the college to prepare the Budget for the financial year 2019 keeping in view of NAAC accreditation of the college.

The meeting was over with a vote of thanks to all.


Principal 25/07/2019
Gopalpur College, Gopalpur, Balasore

Principal
Gopalpur College
Gopalpur, Balasore.



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 10

Dated: 30-09-2019

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was convened on 30-09-2019, Monday at 2 PM in the Meeting Room. Prof. Naresh Kumar Parhi, the Principal of the College presided over the meeting. The members who have signed here under remained present in the meeting and took part in the discussion. Their decision is recorded as follows -

Members Present

1. Radha Kurshna Samal
2. Naresh Kumar Parhi
3. Pravakar Mahajan
4. Kamalakanta Acharya
5. Sarat Chandra Panda
6. Biswanath Sahoo
7. Rabindra Kumar Sahoo
8. Nihar Ranjan Kar
9. Prativa Mohanty
10. Aswini Kumar Mohapatra
11. Sangram Kumar Dasa
12. Mihir Kumar Panda

1. **Confirmation of last proceedings** : The resolution adopted in the previous proceedings are read at and confirmed.
2. **Discussion about the performance of students** : The result of final Degree Examination-2019 was analyzed and the faculties of the Science Department were advised to take care of lesson work for improvement in the result rate.
3. **Passing AQAR 2018-19** : The draft copy of the Annual Quality Assurance Report for the year 2018-19 was read out and discussed. After due modifications the Co-ordinator of IQAC was advised to send it for assessment.
4. **About Purchase of Library Books** : As the Choice Based Credit System Pattern of Education has been revised on state model, the college authorities are suggested to purchase library books and journals very soon. Moreover, pending computerization work of the library owing to separation college library is to be completed on priority basis.

5. **About Extension and neighborhood activities** : The officers in charge of Extension Activities are advised to organise Health Camps, Consciousness programme and Neighborhood activities actively. Moreover the volunteers of NSS and YRC are to attend the cleaning programmes of the campus in spirited manner.
6. **About preparation of Cultural Activities Profile** : The cultural programmes organized in the year are to be properly recorded and a profile of students' participation and result is to be prepared and displayed for inspiration of the students.
7. **About construction of College Canteen** : The steps are to be taken to construct a spacious College canteen so that the students can take food easily and continue their lesson work in later hour.
8. **Boarding Facilities of Boys** : The steps are to be taken to provide Boarding facilities to the Boy students so that they will not face trouble of travelling from distant parts. Moreover, they can attend different curricular and extra-curricular programmes organized by the college without hesitation.
9. **About Physical Education Facilities** : The College authorities are suggested to provide more sports and physical education programme to the students. The appointment of the physical Education Teacher on the lying vacancy can be given top priority.

The meeting was over with a vote of thanks to all.


Principal 20/09/2019
Gopalpur College, Gopalpur, Balasore

Principal
Gopalpur College
Gopalpur, Balasore.



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 11

Dated: 10-12-2019

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was convened on 10-12-2019, Tuesday at 11 A.M. to discuss on the agenda as prepared. The members who have signed here under remained present in the meeting and took part in the discussion. Their decisions on various points are recorded as the details given below-

Members Present


1. Radha Kurshna Samal
2. Kamalakanta Acharya
3. Pravakar Mahajan
4. Sarat Chandra Panda
5. Biswanath Sahoo
6. Rabindra Kumar Sahoo
7. Ramakanta Sahu
8. Shishir Kumar Parhi
9. Lipsa Sahu
10. Nihar Ranjan Kar
11. Naresh Kumar Parhi
12. Aswini Kumar Mohapatra

1. **Confirmation of last proceedings** – The proceedings of the last meeting are read out and the resolution made there of are confirmed.
2. **Presentation of Action Taken Report of 2018-19 Academic Session** – The IQAC Co-ordinator presented the action taken report of the academic year 2018-19 before the members of the Quality Assurance Cell. The matter relating to implementation of college website, Add on Programme and proctorial classes etc are discussed and the IQAC suggested to purchase books for Add on Programme for library issue to the teachers and the students. Moreover, the members discussed about the working of the network resource centre and language laboratory of the college. It is unanimously proposed to update those support services for better output.
3. **Regarding submission of pending AQAR** – The quality assurance cell discussed the matter about submission of pending IQAR and discussed about the constraint of early submission. The principal of this college

- suggested to order the office to supply required data and hire extra Data Entry Operator to record the required information in filling up format of AQAR . The cell desired to complete the process within a month.
4. **Discussion about College Canteen** - The assurance cell reviewed the work of construction of college canteen and suggested to the college authorities to speed up the work . The same is desired to be used within a sort span of three months time.
 5. **Repairing works of College Building-** The assurance cell discussed about repairing work necessitated for maintenance of the college building . The cell suggested the principal to prepare an action plan on the matter and proposed budget on the repairing work and coloring of college building. After due approval of the Governing Body , the work must be completed during the summer vacation .
 6. **Regarding student satisfaction on working of the college** - The IQAC discussed about the filling of the students on working of the college and service to them. It is decided to schedule format to collect views from the students are to be submitted to the students before they seat for examination. The report of students satisfaction survey is to be put forth before IQAC in their next meeting.
 7. **Extension of Cycle Stand-** The cell discussed the matter related to keeping of students by-cycle safely in the shed. It is decided that the students are unwilling to keep their cycle in the extreme end of the cycle stand. It is decided to complete the floor work of the cycle stand and build road properly to the extreme end of the cycle stand that the students will be forced to keep their cycle in specific places . If the extension of cycle stand required , the agenda will be discussed in the next meeting.
 8. **Discussion regarding automation of Library-** The work relating to automation of college library was reviewed in the cell . The Librarian-in-Charge gave a detailed description regarding the extent of work completed in regards to automation of college library. The cell decided the books issued to the students and staff must be returned back for bar-coding and the same will be reissued to the faculty just after the work is over.
 9. **Regarding Road and Electrification work to newly constructed Class Room Building** - The cell feels it urgent to complete the work of road connectives to the newly constructed college class room building . The road is to be wide enough for easy movement . Moreover , the steps is to be taken to provide electrification to the block that teaching . Teaching Learning process will be smoother. It must be done in priority basis.
 10. **Regarding compilation of self study report-** The IQAC discussed about submission of self study report to NAAC and the extent to which the same has been prepared . The IQAC Co-ordinator gave detailed

information regarding the compilation of the report. It is decided the NAAC Committee is to cooperate the matter earnestly and prepare the draft copy within 2 months. The Principal is again suggested to hire a separate Data Entry Operator for the said purpose.

The meeting was over with a vote of thanks to the persons who participated in the meeting.


Principal 10/12/2020
Gopalpur College, Gopalpur, Balasore
Principal
Gopalpur College



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 12

Dated: 18-03-2020

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on 18-03-2020, Wednesday at 12.30 P.M. under the Chairmanship of Prof. Naresh Kumar Parhi, Principal-in-Charge of the college to discuss on the scheduled agenda. The members who have signed hereunder remained present in the meeting and participated in discussion. The decision taken in the meeting has been recorded as the details stated below -

Members Present

1. Naresh Kumar Parhi
2. Sarat Chandra Panda
3. Kamalakanta Acharya
4. Pravakar Mahajan
5. Radhakrushna Samal
6. Rabindra Kumar Sahoo
7. Ramakanta Sahu
8. Nihar Ranjan Kar
9. Shishir Kumar Parhi
10. Biswanath Sahoo
11. Aswini Kumar Mohapatra
12. Mihir Kumar Panda
13. Sagram Kumar Das
14. Lipsa Sahu

1. **Confirmation of last proceedings** : The resolution adopted in the last meeting was read out and the proceedings are confirmed unanimously.
2. **Regarding submission of pending AQAR** : The Co-ordinator of IQAC presented report regarding submission of pending Annual Quality Assurance Reports of the academic sessions from 2014-15 to 2018-19 on 13th March, 2020 and 14th March, 2020 within the stipulated time schedule fixed by the NAAC. The data submitted in the previous meetings are revisited and submitted on the new format. The quality assurance cell after verification of the data submitted to NAAC felt satisfied on the steps taken in this regard.
3. **Discussion regarding Feedback Reports of 2019-20 & steps further** : The reports of the feedback collected from the students, teachers, alumni and parents as presented for discussion. The assurance cell expressed their dissatisfaction for

making delay in purchase of library books . It is decided that library books are to be purchased without further delay . Regarding the posting of Physical Education Teacher , the principal has been advised to consult with the Directorate what steps can be taken in this regard. Regarding hostel facility for boys , the matter is to be put forth before the Governing Body . The college authorities is to focus on repairing work and coloring of college building . It is urgent to improve e-Teaching and ICT facilities for academic purpose .

4. **About progress of recording Self Study Report** : The IQAC Co-ordinator submitted information about collection of departmental and sectional data required for recording Self Study Report . As the period is to conduct Higher Secondary and Degree Examination , cooperation of Steering Committee in wring SSR becomes difficult. The quality assurance cell suggested the member of steering committee to assist in the work and complete the same without delaying.

5. **Regarding Computer Training for e-Teaching** : As the need of the time is switching over from black board work to powerpoint presentation , use of Android Set , internet , e-Pathasala and Google Class Room etc one computer and ICT training programme has become necessary. The principal of the college suggested to arrange some training classes for the faculty of the college to adopt the new methodology in teaching.


6. **About submission of AQAR of 2019-20 academic session** : The IQAC Coordinator provided the data in form a sketch of AQAR for the academic session 2019-20 . All the information are verified and discussed. The assurance cell passed all the information and suggested to submit AQAR 2019-20 just after the Degree Result are coming out .

7. **About student data base** : As the college is proceeding for IInd Cycle of Accreditation in new format , the admission section is to prepare the student data base for collection of students satisfaction report by NAAC. It is to be made on NAAC format .

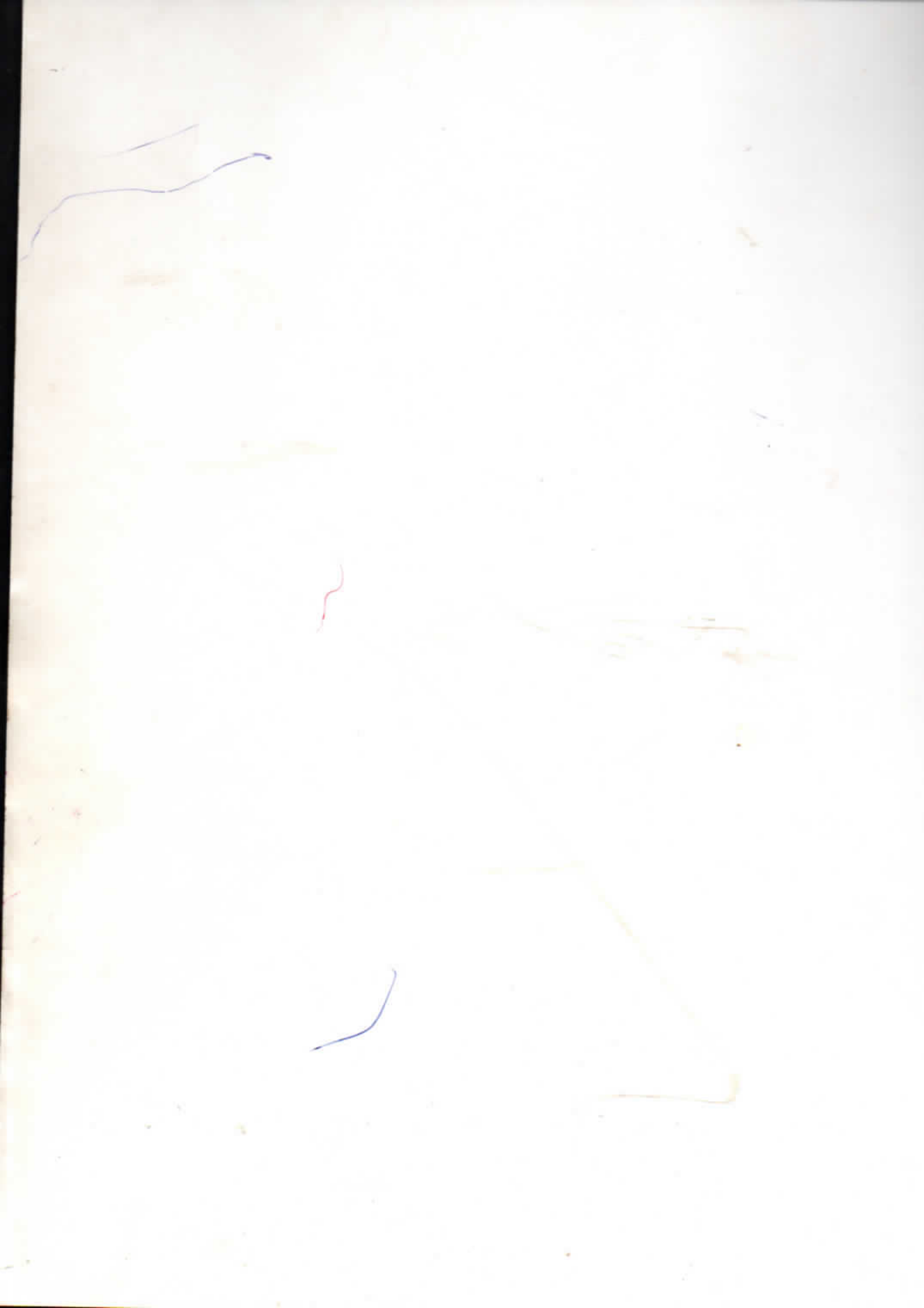
8. **Regarding progress of Add on Course** : It is reported for the information of IQAC that this syllabi of three Diploma and two certificate courses along with one Value Added Course have been designed by the academic council of the college . The students have been pursuing studies on the course but they are unwilling to pay the course fee . So , the IQAC proposed to relax the charges as the student belong to Backward Class and poor farmer communities.

9. **Regarding Action Taken Report 2019-20** : The action taken of the decision of IQAC is discussed in the meeting . The cell decides to present the full fledged report in the next meeting after publication of Final Degree Result , submission of SSR and Report on completion academic session.

The meeting was over with a vote of thanks to the person participated in the meeting.


Principal
Gopalpur College, Gopalpur, Balasore.

Principal
Gopalpur College
Gopalpur, Balasore.



INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 7

Dated: 24.08.2018

A meeting of the Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on Dt: 24.08.2018, at 1.00 P.M. in its meeting Hall. Prof. Sri Naresh Ku. Parhi, Principal (I/C) of the college. The members signed hereunder remained present in the discussion. The members present formed quorum and resolved their discussion as recorded below.

Members Present:

1. Naresh Kumar Parhi
2. Pravakar Mahajan
3. Radha Krushna Samal (Retd. Principal)
4. Kamalakanta Acharya
5. Sangram Das
6. Mihir Kumar Panda
7. Biswanath Sahoo
8. Nihar Ranjan Kar
9. Rabindra Kumar Sahoo

1. **Confirmation of Last Proceedings:-** The resolution adopted in the previous meeting is read out and confirmed by the members present in comparison to the action taken by the college authorities.

2. **Review of Action Taken Report:-**The action taken of the decision made in the previous IQAC meeting is put forth as a report by the co-ordinator. The separation of college Library between Junior college and Degree College physically into two different entities has been made. The cells suggested prepare records accordingly to carry on their works further independently. The cell felt the steps taken by the college authorities to purchase more library books for the students seeking their Honours Level education is a right step. The cell appraised of the division made in

distribution of official work in central office. However the training and computer education for all official staff is to be conducted shortly. The consellers and employers visiting the college is not up to marks. So, steps for calling more of them are required. So, it is decided that the college authorities must take attention to it. The cell felt that the agreement made for designing college website with Global Teac Promoter has been retiring. So, it is suggested to the college authorities to make a fresh agreement to complete the work shortly. The furnishing auditorium hall is necessary that the right step has been taken in this regard.

3. **Furnishing Smart Class Rooms:** - The Internal Quality Assurance Cell felt it pertinent to the present context to provide a Smart Class Room for education applying e-teaching devices. The college authorities are suggested to take step in this regard.

4. **Organizing Workshop and Seminar :** The cell suggested that to organize certain workshops and departmental Seminar for the benefit of learners and beneficiaries of the locality. The different support Service/wings are proposed to organize the discussion.

5. **Repairing Laboratories and Class room Building:**-It is decided that steps with renovation purposes are to be taken to repair Laboratories and white washing its walls. The classrooms used from Honours classes to be repaired and white-washed before Peer's Team visit.

6. **Activation of the Alumni Association:** - The cell felt it urgent to stimulate the function of the Alumni Association for the cause of assistance to the college in academic, placement, financial support and outword activities purposed. As the present Executive Council is not active, the same is to be substituted with a new elected body.

7. **Students Feedback and Parents Suggestion:** - The cell decided to collect students feedback in regards to academic activities, Service in support centre, Co-curricular, cultural and extra-mural nature, for the year 2018-19. Moreover, the meeting of Parents, Teachers is to be called for their suggestion to improve the teaching order and academic environment of the college.

8. **Boundary Wall of the College**:-The IQAC suggests, the boundary wall of the college garden is to be constructed for beatification of its campus. Moreover, the Labels are to be fixed at conspicuous places to show the Landmarks in the college campus.

9. **Renovation of College Play Ground**:-The cell decided to take steps for improvement of the college play ground by boring earth and shaping its surface. The plantation is to be made around its boundary wall.

10. **AQAR 2017-18** : The AQAR of the Academic Session 2017-18 was discussed a sketch presented and passed for submission with due modification.

11. **Campus Demarcation**: It is decided that steps are to be taken to construct boundary wall of college campus in phases. So, that the same will be completed within a period of time. The Land problem in the campus is to be solved with the help of the Governing Body.

The meeting was over with a vote of thanks to all.

24/8/18


Principal 24/08/18
Gopalpur College
Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 8

Dated: 27.12.2018

A meeting of the Internal Quality Assurance Cell (IQAC) of Gopalpur College, Gopalpur, Balasore was held on Dt: 27.12.2018, (Thursday) at 10.30 A.M. in its meeting Hall. Prof. Sri Naresh Ku. Parhi, Principal (I/C) of the college presided over the meeting. The following signatory members remained present in the meeting and took part in the discussion and resolved as below.

Members Present:

1. Naresh Kumar Parhi
2. Radha Krushna Samal (Retd. Principal)
3. Pravakar Mahajan
4. Nihar Ranjan Kar
5. Mihir Kumar Panda
6. Kamaakanta Acharya
7. Sangram Das
8. Sarat Chandra Panda
9. Ajnadipti Parhi
10. Biswanath Sahoo
11. Prativa Mohanty
12. Jyotshna Patra
13. Rabindra Kumar Sahoo

1. The proceedings of the last meeting was read out and confirmed.
2. The Action Taken Report of the Academic years 2017-19 was presented by the co-ordinator, IQAC. The same was discussed and reviewed. The members of the cell suggested update the college website and organizing more Seminars to facilitate the students to participate in it.
3. The Internal Quality Assurance Cell focused on innovative ideas and low-cost incubation devices. They hope, the attempt is to be made to involve the students to participate in preparation of Bio-compost in the campus, water circulation, solar energy and Heating devices.

4. The purchase of library books is to be meticulous. The title of books must be varied. The purchase of journals, e-books and new editions is to be made priority. The steps may be taken to increase students circulation of books in Reading Room. Further, a digital e-library is to be created in the Central Library
5. The members of the Quality Assurance Cell suggested for holding parents-Teacher meet and to collect feedback from the stakeholders. The feedback analysis should be placed before IQAC relating to students Teacher and Parents views.
6. The steps are to be taken to put up a Grievance Box to invite suggestion from the students. Moreover, students Insurance and Railway pass for students travel are to be made up.
7. The IQAC requested its member Er. Mihir Kumar Panda to assist the college to improve its Incubation Centre and scientific innovation activities. Er. Panda also assured to help this college as on linkage with his NGO "SROSTI" as continued.
8. The IQAC emphasis on training of the Librarian to operate computer and any person having computer knowledge needs to help the Librarian to complete automation of the College Library.
9. The IQAC suggested the college authorities to fix up certain labels, signboard and slogan in conspicuous places to draw the attention of all. The direction to various support services, Days of observation and instructions are to be scribed up.
10. It is appraised of the cell that due to change of old format of AQAR. The preparation has been made to convert the old AQAR to new format. So, it is delayed to submit AQAR in time. However, the cell suggested to speed up the work and to submit AQAR to NAAC without much delay.
11. The cell proposed to hold more Seminar and workshop on special issues. The public are to be involved and sensitized on those issues. Thus the programme will act upon neighborhood development.

The meeting was over with a vote of thanks to all by the Co-ordinator to all.

for soon
27/12/18


Principal 27/12/18
Gopalpur College

Gopalpur College, Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 5

Dated: 18.04.2017

A meeting of the Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on dt.18.04.2017 at 9.00 A.M. under the chairmanship of Sri Naresh Ku. Parhi, Principal (i/c) of the college. The members signed hereunder remained present and covered quorum that they took part in the discussion and resolved their decision as recorded below.

Members Present

1. Naresh Kumar Parhi
2. Radhakrushna Samal
3. Sangram Kumar Das
4. Kamala Kanta Acharya
5. Pravat Kumar Mohapatra
6. Pravakar Mahajan
7. Dr. Dipika Kar
8. Archana Priyadarshani Barik
9. Nihar Ranjan Kar
10. Rabindra Kumar Sahoo
11. Biswanath Sahoo
12. Bhagirathi Biswal

1. CONFIRMATION OF LAST PROCEEDINGS:-The Resolution adopted in the last session was read out and hon'ble members felt displeasure of in action regarding invitation to Peer Team members and Re-accreditation of the college with certain suggestion to the authority highlighted in the following resolution. The proceeding of the last meeting was confirmed.

2. REVIEW OF ACADEMIC WORK:-The academic progress and report of classes taken seminar/workshop held in the departments was put forth before the House. After receiving the Report the cell felt satisfaction of academic work.

3. DISCUSSION ABOUT ACCREDITATION CYCLE-2:-The steps taken for preparation to go on accreditation cycle-2of the college put forth before the House by the principal, coordinator IQAC and internal coordinator NACC. It came to the notice that delaying the process for undergoing assessment and accreditation was to be a part due to lurching of website of the college. After discussion it is decided that the vendor of Global Tech promoter, Bhubaneswar managed by Deepak Nath will be given final notice and failing which one Pradeep Satpathy of Balasore will be negotiated for the improvement of this project work. Further the coordinator to take steps for preparation of SSR without delay.

4. DISCUSSION RELATING TO VOCATIONAL COURSES:-The IQAC felt it urgent to vocationalise the courses that it will promote self- employment and engagement of the pass out of the college. So, the Resolution adopted for lurching computer course in earlier session need to expedite. The work for the benefit of student's in coming session. Moreover all departments of the college are advised to hold at workshop and projects relating to vocational courses.

5. DISCUSSION ABOUT THE BOARDS IN THE LADIES HOSTEL:-The pending work of the Ladies Hostel is decided to be completed as soon as possible for the benefit of the Boarder.

6. AUDIT OF LIBRARY BOOKS: - It is discussed that the library automation is to be completed without delay before the steps taken the Librarian is informed to submit the details of the library Books, issued, lost and staked to the principal. The officers are to be appointed to verity and help in digitalization of the college library .Journals of National and international publications are to be procured for library for the reference of different departments.

7. STUDENTS ASSESSMENT OF TEACHERS: - The feedback format prepared for assessment of Teacher was distributed to the students. Their assessment was reviewed by the officers appointed to study the report. The final, observation of the officers was reported to the principal and presented before the House. The cell felt satisfied that no bad remark or under estimation was given against any employee, Teacher or section.

8. IMPROVEMENT OF DEPARTMENTAL INFRASTRUCTURE:-It is brought to the notice of the cell that the department rooms are spacious for maintaining a library, holding seminar and celebrating occasion. So, the college authority is advice to provide separate Hons. rooms for such purposes. Further, the cell advised the departments to keep library for the easy use of the students.
9. RESEARCH AND SEMINAR ACTIVITIES:-The cell advised the faculties for going on Research work and promoting the students oriented workshop, seminar and project work in their department. Further MOU with industry and entrepreneur shall be made for promoting training, employment and placement of the students.
10. REPORT OF AQAR (2016-17):-The Annual Quality Assurance Report for the session 2016-2017 has been tentatively prepared and submitted before IQAC and discussion thereof was held in the cell. The Report was passed authority the coordinator to uploar the same with required modification after publication of final Degree Result of 2017 Exam.
11. BEAUTIFICATION OF CAMPUS :-Regarding cleaning and beautification of the college, it is decided that the college authority need to take steps for regular classroom cleaning, cleaning of Toilets and setting of Flower Garden and Herbal Garden in the campus.
12. APPOINTMENT OF PET, CAREER COUNSELING AND REMEDIAL CLASSES:- It is further decided that to give sports education, a PET shall be appointed on contractual basis with due consultation with G.B. of the college. Further, career counseling to the Final year students is to be made and Remedial classes are to be taken for better classification of the poor students. The Hon'ble member Sangram Ku.Das, Director, Operation Hari Group of Industries, Balasore invited a group of students to go on training programme in their training School regarding workmanship and Industrial management.

The meeting was over with vote of thanks to the person on chair and who participated in the meeting.

Jadunalk Mishra.


Principal 12/04/17
Gopalpur College, Gopalpur, Balasore
Gopalpur, Balasore.

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 6

Dated: 22.11.2017

A meeting of the Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on Dt: 22.11.2017, Wednesday at 1.00 P.M. in its meeting Hall. Prof. Sri Naresh Ku. Parhi, Principal (I/C) of the college presided over the meeting. The members signed hereunder remained present and participated in discussion. The members present formed quorum and resolved their discussion as recorded below.

Members Present:

1. Naresh Kumar Parhi
2. Pravakar Mahajan
3. Radha Krushna Samal (Retd. Principal)
4. Kamalakanta Acharya
5. Sangram Das
6. Mihir Kumar Panda
7. Biswanath Sahoo
8. Nihar Ranjan Kar
9. Rabindra Kumar Sahoo

1. **Confirmation of Last Proceedings:-** The resolution adopted in the previous meeting was read out and confirmed by a sent of all members.

2. **Review of Action Taken Report:-**The report prepared on Action Taken against the decision of previous meetings was presented for review. Through the cell felt it praiseworthy in case of organizing Dpartmental seminar, collecting feedback from the students, conducting remedial classes and holding up presents teachers meeting, it expressed their displeasure of making delay to complete the works of college website, pending the work of uploading AQAR and promoting linkage with

industries. The cell also felt it badly delayed to fill up the post of P.E.T and to construct a standard canteen for the students and the staff.

3. **Division of official works among various sections** :- The cell felt it pertinent to divide the whole official works into various sections. The concerned Assistant needs to remain in charge of certain files and to supply ready reference to IQAC for record and preparation self study Report. The notification in this regard is to be made by the Principal.

4. **Orientation to the Ministerial staff**: The cell suggested that an orientation programme for official procedure for Ministerial and officer-in-charge is to be made keeping view of record maintaining by computer. The steps in this regard is to be taken by IQAC of the college.

5. **Separation of Junior College Library from Degree**:-It is decided that the Degree college and Junior college Library are to be separated for giving better facility of library Reading to the concerned students. The process should start immediately from this Academic Session and Library staff are to be instructed so as first step of Library automation.

6. **Purchase of Library Books and Scientific Apparatus**: - Keeping in view of introduction of CBCS pattern of syllabus, the cell felt importance of the purchase more library Books and Scientific apparatus for updated study material supply for the purpose of learning. The college authorities are informed to take steps in this regard.

7. **Regarding UGC Sponsored Workshops**: - The cell is appraised of regarding conduct of UGC Sponsored workshops on "Child Rights and Security" and "Women Empowerment" in the month of September. The participation of self-help Group and elected women representatives of different Panchayats and Zilla Parishad is taken as a good step.

8. **Programme Extension Activities**:-The Internal Quality Assurance Cell Made an Assessment on various programme of Extension Activities conducted by NSS, YRC and Departments. The study tour programme of the participants from Arts, Science and Commerce stream jointly to Kolkata between 22.09.2017 and 24.09.2017 organized by Arts, Science and Commerce Departments to visit historical, Religions, Scientific and Commercial parks of the city under UGC


funding assistance has been taken as a step for practical view of Learning. Moreover, N.S.S. campus, observation of days of importance by these units are found to be useful.

9. **Steps for Employment Information and Councelling**:-The cell felt it important to take step for calling the employers, Counsellors and Trainers to the college for better information to the students regarding higher studies and employment facilities.

10. **Action Taken**: The cell suggests the authorities of the college to submit the action Taken report before the IQAC for assement within a period of 6 months from the day of this sitting.

The meeting was over with a vote of thanks to the chairperson and members of IQAC.

from
22/11/17


Principal 22/11/17
Gopalpur College
Balasore

Gopalpur College, Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 3

Date: 14.09.2016

A meeting of IQAC of Gopalpur College, Gopalpur, Balasore was held on 14.09.2016 at 1 p.m. under the chairmanship of Dr.Narendra Prasad Bugudei, the principal-in-charge of the college. The members present who have signed here under participated in discussion and resolved the decisions as stated bellow.

MEMBERS PRESENT

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda

1. CONFIRMATION OF LAST PROCEEDINGS:- The proceedings adopted in the last meeting was read out and confirmed. However, the decision taken in item no.8 is yet to be carried out. So, the cell suggested for further caution to the service provider in this regard.

2. OPENING OF HONOURS COURSES IN SCIENCE AND COMMERCE:-The cell discussed about opening of Honours courses in science and commerce streams. The college authorities are to take steps for opening of Physics, Chemistry, Zoology Honours in science stream and Accounting, Management and Insurance in Commerce streams. Further, Honors courses in Hindi, Home science, Sociology and English in Arts are to be introduced and steps in this regard are to be taken officially.

4. REGARDING NEWLY ADOPTED CHOICE BASED CREDIT SYSTEM COURSES:- The cell discussed about the programme of the university to adopt new system of choice Based credit system method in case of imparting education at Degree level. So, the cell suggested the faculties to go through the new scheme, courses of studies, examination system and credit system. Further they are advised to attend orientation programmes organized by the university on zonal basis.

5. HOLDING UGC SPONSORED SEMINAR :- It is decided that the UGC fund sanctioned for holding national and state level seminar in Odia, Sanskrit, Economics and Political Science need to be organized making no further delay. The new auditorium is being constructed should be completed to hold such seminars in that space.

6. CONSTRUCTION OF BOUNDARY WALL:- It is felt that the boundary wall of the Ladies Hostel is to be urgently constructed. The Budget approved for the purpose is to be utilized without delay. Further the boundary wall of the college campus is to be extended phase-wise. So, the resolution adopted in item no-5 of the previous session is to be followed up.

7. CONSTRUCTION OF COLLEGE CANTEEN:-The agenda regarding construction of new college canteen newly is discussed. As the present one is not spacious enough to provide room for growing student strength, construction of college canteen newly is found at most need. So, the same is to be planned and undertaken as early as possible.

8. SPORTS AND PHYSICAL TRAINING FACILITIES:- The discussion was held on sports infrastructure and physical training of the students. It is decided that gymnasium under

UGC funding is to be activated and opened up for the benefit of the students of the college. Further, college play ground is to be leveled up facilitating students for other games. As the physical Education Teacher has retired from service, the Government is to be requested to fill up the post .It is found that a number of students have been engaged in Police and Defense Service, the same is to be given priority.

9. WORKING SUPPORT SERVICE CENTERS:- It is hereby brought to task that the support centers like NRC, Reading room, Language Laboratory and Youth Red Cross are not working up to satisfaction..The concerned officers are advised to sensitize the students for a foreside purposes.

The meeting was over with a vote of thanks to all who were present.

Jadunath Mishra

Nanendra Prasad Bandyopadhyay

Principal

Gopalpur College, Gopalpur, Balasore
Gopalpur Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 4

Dated: 19.12.2016

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on 19.12.2016 at 12.30 p.m. under the chairmanship of Dr. N.P. Bugudei, the principal of the college. The members signed here under remained present in the meeting and resolved their decision as recorded below.

Members present

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda
12. Nihar Ranjan Kar

1. CONFIRMATION OF LAST PROCEEDING:-The minutes adopted in the last session was read out confirmed.

2. REVIEW OF ACADEMIC PROGRESS:-The academic progress of different streams and a subject as presented by their Head of Department was assessed. The cell feels satisfied of the progress in academic activities. However, it is suggested that teaching works are to be more active and student-centric electronically projected up.

3. WATER SUPPLY:- As per students complain and to maintain sanitation and hygienic condition in water supply to Toilets, Drinking as well construction work purposes, one water point is not found sufficient. So, the cell suggests the college authorities to plan and project for boring another bore- well in the college campus.

4. OPENING OF DEPARTMENTAL LIBRARY:-The cell feels pleasure of converting all pass courses into Honours disciplines in Arts, Science and Commerce streams. To provide a doorstep reading and research facilities the cell suggests to start Departmental Library except a few ones who have already started the project. The bank of library is to be initiated by housing the seminar copies, specimen copies, donated books and book grants received for minor Research projects of Departmental staff.

5. ACCREDITATION OF COLLEGE CYCLE-2:- It is grieved that due to certain mechanical defects the college failed to invite the peers Team for assessment and accreditation of the college by NACC. So, the cell suggested to strive for the project in all related corner to get the college accredited in cycle-2, for the purpose the assignment of various works under the guideline shall be streamlined.

6. WORKING OF STUDENTS CONSUMER STORE:- It came to notice of the IQAC that the student's consumer co-operative store which has been duly permitted by the co-operative societies Act of Government and integrated into co-operative services in the college is going to be non-functioned. So, the cell suggests the college authorities to look into its problem, reform and renovate its working for the benefit of the students and institution as well.

7. SOCIAL WORK PROGRAMME:- The Youth Red Cross, Rover and Rangers unit, NSS wings registered in the college are to focus on health camp ,hygienic programme and plantation work. The officer in-charge of the units are to modulate new plans and annual diary to organize social service programme.

8. EXCELLING NEIGHBORHOOD RELATIONSHIP:-The Higher Educational institution as the pivotal wing of regional progress, the cell suggested to hold discussion with parents, SHGS, NGOs, experts in self-employment schemes. Thus, the institution will get feedback to grow and spirit the stake holder for choosing a career. The Departments are to take interest in such programmes and apply for funding as possible.

9. WOMEN ORIENTATION PROGRAMME:-As the college having majority girl students, woman orientation programme like garment and doll making, canning and preservation work, dry food preparation process, child and old caring training etc. are to be carried at for their benefit and self-earning-cum-education purposes.

The meeting was over with a vote of thanks to all, who take part in discussion and present in the session.

Jadunath Mishra

Narendras bohardi Bhardi
Principal
Gopalpur College, Gopalpur, Balasore
Gopalpur, Balasore.

INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 1

Dated: 04-08-2015

A meeting of Internal Quality Assurance Cell of Gopalpur College was held on 4-8-2015 at 2 p.m. in the internal quality Assurance cell office under the chairmanship of the principal of the college, Dr. N.P. Bugudei. The following members of the concerned cell participated in the deliberation and took the following decision.

Members present

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda

1.CONDOLENCE:-

The Internal Quality Assurance Cell of Gopalpur college, Gopalpur, Balasore expressed its deep condolence for the sad demise of the great academician, Bharat Ratna, Ex-president of Indian Republic Dr. A.P.J. Abdul Kalam devoting his life for knowledge, love, progress and protection of the counting.

2. WELCOME ADDRESS:-

The chairman of the cell-cum-principal of the college welcomed the members of the newly constituted Quality cell of the college and took oath of the

committee to work for the progress, quality education, and transparent administration as its duty and public service.

3. ACCREDITATION PROCEDURE:-

The Internal Quality Assurance Cell felt its agreeable resolve on the college steps taken towards Accreditation of the college in this academic year. The acceptance of the letter of intent and issuing track ID in this respect has been taken as a good step towards quality assessment. The Delaying of the process due to short term principal during intermittent period was taken into consideration.

4. PROGRESS IN NACC ACCREDITATION PREPARATION:-

The co-coordinator of NACC steering committee Mr. P.K. Mahajan appraised of the steps taken to sensitize various support services, Academic departments, and administrative wings working in the college to updated their status and documents for peer's Team visit and validation. The Quality Cell suggested further step in this regard.

5. OPENING OF COLLEGE WEBSITE AND COMPUTERIZATION:-

It is unanimously decided, the website of the college will come to function with immediate effect and data's will be uploaded by the help of web service provider on bidding. Moreover the college library, Account section, examination section of the college, it's U.G.C. cell and E-Despatch section will be fully computerized. The software used for the purpose will be genuine copies and original version of UGC approved standard.

6. ANNUAL QUALITY ASSURANCE REPORT (2014-15):-

The Annual Quality Assurance Report (AQAR) for the Academic section 2014-2015 prepared on specific format was read out and criterion wise report was discussed and after certain rectification of the draft copy, coordinator of IQAC is proposed to develop the final copy and send it to the State Quality Assurance Cell (SQAC), Affiliating F.M. University, Vyasvihar, Balasore and to the office of NAAC for compliance.

7. (i) STUDENT'S FEEDBACK & PROGRESSION:-

The final Result of Bachelor of ARTS, SCIENCE & COMMERCE streams of 2015 was analyzed and found that result of science stream has not been satisfactory. So, the IQAC suggested that the steps need to be taken to improve motivation to student's attendance in the class and arrange Remedial classes for all streams to clarify the doubts and providing aid to poor students.

(ii) FEEDBACK COLLECTION:-

It is decided after admission process is over the students shall be supplied with feedback forms and their opinion will be discussed in the responsible college level committee. The findings shall be submitted in the next meeting of IQAC for consideration.

(iii) THE EMPLOYMENT INFORMATION:-

The students Employment, placement and career counseling cell shall work in the second half with the help of the support staff for job information, student's reading and counseling programmes. The principal of the college shall allot official staff for the purpose.

8.(i) ACADEMIC PROGRESS AND RESEARCH ACTIVITIES:-

For Academic progress the Departmental seminars, project work ,Research activities etc. shall be sponsored with help of seminar co-ordination committee and Research committee and students involvement shall be given top priority.

(ii) The ongoing MRP works and research activities by the faculty members shall be expedited for early completion.

(iii) The woman empowerment cell needs to take steps for female sensitization in the campus and outside.

(iv) The Students shall be sensitized to attend NET search and reading room for better academic updates.

(v) The unit Tests records shall be updated and Students performance shall be brought to the knowledge of the students concerned.

9. INCEPTION OF NEW COURSES AND PROGRAMME:-

For opening of new educational programme and giving scope of computer Education programme in the college, the college authorities shall take step to open PGDCA programme (self-financing) getting due permission from the Government and affiliation from the university.

Moreover, the Honours courses in science and commerce stream that its proposal lying undecided at Government level shall be made speed up .

10. FACULTY DEVELOPMENT PROGRAMME:-

It is decided that the college will take steps for computer literacy of working staff members, spoken English classes for students, seminar and workshop for administrative staff.

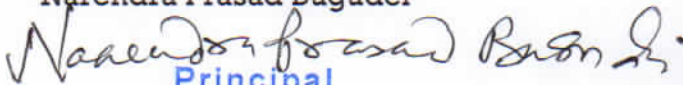
11. STUDENTS DEMAND:-

As per opinion of Sushree Sangeeta Dash, the students representative to IQAC, it is decided to take immediate steps of repairing for water supply to common room, power supply to class room, Hostel facilities updation and more library books to students .

The meeting was over with a vote of thanks to all members present. The vote of thanks was given by Mr. P.K. Mahajan, internal coordinator of NAAC of the college.

Dt: 04.08.2015
Jadunath Mishra
Jadunath Mishra

Balasore

Narendra Prasad Bugudei

Principal
Gopalpur College
Gopalpur, Balasore
Gopalpur College, Gopalpur, Balasore

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 2

Dated: 20.02.2016

A meeting of Internal Quality Assurance Cell (IQAC) of Gopalpur College, Gopalpur, Balasore was held on 20.02.2016 (Saturday) at 1 p.m. under the chairmanship of DR. Narendra Prasad Bugudei, the principal-in-charge of the college. The members signed here under remained present and covered quorum that they took part in discussion and resolved their decision as recorded below.

MEMBERS PRESENT

1. Narendra Prasad Bugudei
2. Radhakrushna Samal
3. Jadunath Mishra
4. Kamalakanta Acharya
5. Naresh kumar Parhi
6. Biswanath Sahoo
7. Pravakar Mahajan
8. Rabindra Kumar Sahoo
9. Sudhasindhu Panda
10. Purna Chandra Nayak
11. Mihir Kumar Panda

1. CONFIRMATION OF THE LAST PROCEEDINGS:-

The decision taken in the previous meeting was reviewed. The House aggrieved for no proper step has been taken in the matter of item no.5 and 9 of the resolution adopted in the previous session. So, the cell unanimously suggested the college authorities to take immediate steps in this regard.

2. PURCHASE OF ARTICLES FOR IQAC OFFICE:-

It is discussed that to procure certain necessary articles have become very urgent to maintain the office of IQAC. So, it is agreed by all members to utilize the infrastructure grant sanctioned by the UGC. It is decided to ask for quotations for purchase of discussion Table, Chair at per quality and durability of such official furniture .The UGC infrastructure grant of RS 60,000/-(sixty thousand only) is to be utilized for the aforesaid purpose.

3. FILLING UP WARRANTED POSTS:-

It is observed that due to retirement, transfer and death cases, different Departments run short of hands. So, it is decided that the post shall be filled up with some contractual Guest faculty to engage classes after getting due permission from the Regional Director.

4. CONDUCT OF INTERNAL EXAMINATION:-

It is decided that Internal Test will be conducted two times in an academic session and the students' performance will be intimated to them. The weaker students need to be specially guided by the faculties of the respective Departments.

5. COLLEGE LAND PROBLEMS:-

The cell discussed regarding the land problem inside the college campus. It came to notice that one encroached the northern corner of boundary line .It is decided that the same will be brought to the notice of the Tahasildar, Bahanaga

for eviction. Further, the land inside the campus possessed by some private person is to be mutually substituted with the owner in exchange of land outside the campus. The college authorities shall take steps to negotiate with them for the said purpose with a view to expansion of college boundary line.

6. ABOUT ORGANISING SEMINAR AND WORKSHOP :-

The IQAC feels urgency of holding seminar, workshop and study Tour for the discussion and transmission of findings and knowledge in the field of research .So, the faculties are to take initiative to held seminar from UGC assistance, departmental discussion facilitating the students of their streams to take a part in deliberation.

7. CONDUCT OF EXTRA MURAL CLASSES :-

Viewing the need of time ,the cell unanimously decided to hold extra-mural lecture to sensitize the students about employment and career building opportunities, excellence ,empowerment, sexual harassment, anti-ragging and innovation, creativity scope for growing personality. So, the departmental members are to arrange such lectures in their interest inviting experts and working persons in such field.

8. COLLEGE WEBSITE:-

The House discussed about designing personal website of college .In this regard, it is decided that the service provider is to be intimated to expedite the work and complete the work within a date line.

9. POSTING CONTRACTUAL LECTURE IN COMPUTER SCIENCE:-

The cell is appraised of regarding computer literacy that such a programme is not possible due to lack of permanent lecture in computer science. So, after discussion it is decided to appoint a contractual lecturer for computer education of the students and staff.

10. ANNUAL QUALITY ASSURANCE REPORT (2015-16):-

The matter related to sending AQAR to NACC for the academic session 2015-2016 is also discussed. The coordinator of IQAC is suggested to prepare the final report just after publication of final Degree Examination result.

The meeting was over with a vote of thanks to the members present.

Jadunath Mishra

Narendras Prasad Bhusari

Principal
Gopalpur College, Gopalpur, Balasore
Gopalpur College
Gopalpur, Balasore.